CAMPSEA ASHE VILLAGE HALL SUB- COMMITTEE

NOTES ON MEETING HELD ON 29TH OCTOBER 2018

Present \_ Georgina Proctor ( Chair), Kate Hayward, Nathan Wills, Mandy Wood,

Mike Aitkins , Barry Cable ( Clerk to PC ) Richard Fernley ( Chair of PC )

* Apologies -Maxine Cooper, Maria Martin
* Notes to the last meeting were approved
* Chairs Comments –None
* Secretary’s Comments- a report on status of the Village Hall Trusteeship had been sent to Charity Commissioners but no response had been received - BC to chase up
* Treasurers Report

After being told we only have to take an average of 2 weeks consumption to pay for after the Water leak had been found, that turned out not to be the case, as we are classed as commercial rather than domestic, so the full amount of £256.45 is payable. Flameskill had tested the fire alarms made some necessary replacements £ 175.02. Nigel Crisp had PAT tested 10 items but no certificate had been issued. Nathan is to ask him for one. A bill for the actual repair work is still awaited.

Future fund-raising was discussed and more Bingo sessions were arranged. Mandy is arranging a talent show and the PRS License was raised. BC is to look into coverage.

* Maintenance Matters Mike was asked to be the contact /co-ordinator for maintenance matters , and he agreed.The faulty seat in the ladies is to be replaced, the 4 heating elements nearest the front door are to be replaced. Nathan is to ask Nigel Crisp to do electrical work, and Mike will be responsible for restocking toilet rolls/paper towels, cleaning materials etc., as required,

A cleaning rota is to be arranged, Mandy pointing out that she always stays behind and cleans after the Toddler Group

* Other Matters – it was noted that very little damage had been caused to the playing field, and that it looked so much better now that the brambles had been cleared.

The Clerk is to ensure that the carpark area, in front of the Hall is covered by one or other of the insurances. More keys are to be cut so that more people on the committee have access.

Next meeting 7th January 2019