**CAMPSEA ASHE VILLAGE HALL SUB-COMMITTEE**

**NOTES FROM MEETING Monday 2 September 2019**

**Present** , Mike Atkins, Mandy Wood, Todd Strehlow, Richard Fernley, Nathan Wills, Klaus Fortmann (PC clerk)

**Apologies for absence** Frances Gander, Kate Hayward, Georgina Proctor

**Agreement to notes made re meeting 2 July 2019 –** agreed as accurate record other than figure for money raised at Jumble sale which was £264 (RF will amend for records)

**Chair’s Comment’s –** In absence of Chair RF commented on both the success the fete (see below), the increased use of Village Hall and how the committee had worked well to ensure this, although the legal framework re Trustees still needed to be finalised and approved.

**Recruitment –** It was agreed that following the help provided by some villagers for the fete they should be formally invited to join the Village Hall sub-committee to lower the age profile. Some of their suggestions for the fete had been excellent. MA said he would be happy to make the invitation.

TS said he would be willing to act as Chair if GP was finding it difficult to attend meetings. This could be finalised at the next meeting.

**Financial update**

In the absence of KH there was no overall balance available.

Final figures for the fete were not yet available but estimate (there may be other expenses to come) as follows;

Takings £1167.40 (still £30 to be banked of this figure)

Expenses (approx.) as waiting for invoices; Tesco £40, coconuts £19, printing £26, Flintstone car £20 Macro £167.81. It was agreed that these figures should be reimbursed.

It was agreed that £250 should be given to Rabble Chorus.

Therefore there was a surplus of approximately £644.89

An electricity bill from EON of £28.59 (based on a meter reading) was outstanding. It was thought this was much more reasonable although heating was not used over the summer. KH will arrange payment.

MA had checked the 2018/19 accounts and agreed with them

It was agreed to increased charges for heating to reflect increased electricity costs. It was suggested to raise costs to £10 per session during the day and £15 in the evening. It was thought best to check with KH before finalising this but it needs to be done before winter hiring.

RF had finalised changes to insurance premium including cover for fete. This was now jointly covered with the PC and paid by them. KF said the payment for the next year was due soon.

MA had checked the 2018/19 accounts and agreed with them

**Update re Charity Commission and Trustee Status**

The committee agreed that resolving this should be a priority. RF, TS, KF would liaise with FG to investigate procedure. Overall it was agreed that the present arrangements were working well but needed formalising

**PRS Licence**

RF/KH had completed the necessary paperwork/made payment and this was now in place but would need renewal later in the year.

**Bookings**

KH had emailed a listing of bookings over the next few months.

Bingo 14 September – MA said he was available, NW probably. TS/KF hoped they could attend to find out what was involved. RF and MW not available.

Keep Fit would begin again on 4 September; dancing from 16 September; band practice booked for 8 September. New Zumba class (through Fit Villages Scheme) due to start on Thursdays 7-8 pm in mid-September.

A discussion followed how much the VH should advertise these on the web-site. It was agreed any public event should be promoted and RF said he would contact Vicki-Anne to establish whether she wanted promoting.

It was agreed that KF and TS should have keys. MA would arrange this. This followed discussion in July’s meeting that agreed all committee members should be key holders in case they were needed to help opening the Hall and checking after a letting.

It was thought that the wedding booking had gone well in the summer.

**Future Fund- raising/Events**

There was a discussion re the fete. All agreed it was a success overall and MW was thanked for her efforts over the last year in planning, arranging stalls and booking entertainment. It was good to see how many volunteers came forward on the day to make the event successful. It was agreed a more detailed review was needed at a later date.

As a result of the fete it was established that the First Aid Kit needed replenishing. The first aider from the fete was going to pass on details to the committee of what was needed.

**Maintenance Matters**

There was confusion from the last meeting as to whether the door in the entrance was to be painted or replaced. It was agreed at present repainting would be sufficient. It was agreed that a new door would eventually be more secure (and reduce the need to have so many key holders) and more importantly would enhance the appearance of the building. MA would organise repainting. Others offered to help.

It was agreed the ditch needed attention. TS said he was willing to strim. RF said he would help as did others if available

**Long term planning/capital investment/funding applications**

MW was still waiting for further quote for alterations to toilets (£8500). It was agreed to wait until a final quote before considering funding application. At the July meeting it was stated that Alexander Nicoll had said he would be willing to contribute from his locality/enabling budget and there was some discussion of matched funding schemes etc but it was thought an application at present was not wise until the VH could raise some funds. It was decided to revisit plans and TS would liaise with MW on this.

**Other matters not already covered**

General agreement again on present arrangements for parking but perhaps a need to purchase a better sign that could be written on to give exact times of events when parking may be also used by non VH users. Also possibility of requesting donations as Church do was considered.

A discussion on progress re a defibrillator in the village was held. Although this was a PC matter views from VH committee are important. It was supported, although there were some concerns about ongoing costs. Carol Poulter, District Councillor had provided a grant form to request funding (that had been promised) for the project. There was still agreement that Station House would be a better location as there were more likely to be people there to assist.

MA said a resident had reported damage to trees on playing field side of Ashe Road. KF (as clerk to PC) would look into this as he was in contact with Highways. There was concern that cutting trees etc. could potentially speed up traffic. This issue would be considered by PC.

**Date of Next Meeting Monday November 4 at 7.30pm in the Village Hall (Provisional)**

REF 6 September 2019