

MEETING OF CAMPSEA ASHE PARISH COUNCIL – MONDAY 18TH NOVEMBER 2019 AT 7.30 HELD IN THE VILLAGE HALL

PRESENT: Richard Fernley (RF), Nathan Wills (NW), Derek Balaam (DB), Klaus Fortmann, clerk (KF) plus five members of the public.

19.42 – Apologies Pat Hayward (PH), Georgina Proctor (GP), Alexander Nicoll (AN) County Councillor, Carol Poulter (CP) District Councillor

19.43 – Declarations of interest none

19.44 – To consider requests for dispensation on agenda items – none

19.45 - Minutes of the last parish council meeting dated 16 September 2019 were approved as an accurate record and signed by RF

19.46 – Public participation

HGV – see point 19.49 / 1

Neighbourhood Plan – see point 19.48 / 2

Defibrillator – see point 19.52

19.47 Recruitment of Councillors

Previous nomination of Deborah Ireland as Councillor had been withdrawn due to other commitments. PC keen to appoint new members, ideally from the younger generations, to join. Agreement for all to continue to search for new councillors

19.48 Planning Matters

1) DC19/3772/FUL 238 Ashe Row – House extension approved after consultation with neighbours

2) Neighbourhood Plan (NP) – Member of public withdrew offer of being part of a working group and no preliminary outlines received nor found in communication from previous clerk.
– PC/Clerk continuing to examine feasibility of such large and potentially costly undertaking in relation to size of village, due to doubts being voiced by various members of public. A member of public maintained support for NP and PC asked for supporting info re grants & benefits, especially as PC fears disproportional costs in relation to potential benefit. KF will undertake more research on this.

3) Sizewell C – Stage 4 consultation and other infrastructure projects

Draft response to stage 4 consultation has been submitted as discussed and clerk attended various meeting with neighbouring PC's.

Neighbouring PC's have been communicated to re increased traffic threat to Campsea Ashe, especially if Bentwater's / Base Park is allowed to further increase in size linked to Sizewell & Friston Sub-station works.

RF had attended a Town & Parish Councils Networking & Information evening on 11 November 2019 at Snape Maltings (summary attached). The view of this meeting was to put forward a joint statement/s from such councils re the infrastructure projects in East Suffolk. Campsea Ashe PC agreed to such a joint statement which would be circulated to councillors when ready. This would not prevent individual councils (including Campsea Ashe PC) putting forward their own response detailing the particular impact on their community.

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4) Chantry Close – An update from solicitors still awaited, GP and PH will liaise with clerk so he can follow-up with solicitor.

19.49 Highways

1) HGV – Ivy Lodge Road (ILR) costings between £11000 to £14000 discussed with four residents of ILR. High design and implementation costs queried and PC is waiting for response for a more detailed breakdown/review. Ca £4000 of contributions to the costs of setting up a TRO has been pledged by residents so far. Members of public raised concerns about speeding on parts of ILR as well as B1078 entering CA from Lower Hacheston. It was agreed to query Highways whether speed management option could be integrated into ILR TRO. The matter will be raised with Highways. A member of the public asked about progress on issues regarding increased HGV & heavy tractor traffic on restricted Marlesford Road linked to Bentwaters. A discussion followed which backed up previous PC decisions re weight restrictions and other possible action to restrict movement at the 3 pinch points. It was mentioned again that there are other villages in Suffolk which appear to have successful signage to restrict lorries coming off major roads onto minor roads and incredulity was expressed why CA could not have such from SCC Highways. The matter had been raised and responded by Cllr Nicoll in previous meeting, but PC will continue to press Highways to investigate what actions can be done to have better HGV restrictive signs at A12. There was also discussion of copy of letter to Highways sent by Tunstall PC re restrictions of HGV movements from Bentwaters and Base Park through Tunstall, Snape and CA; general agreement with these views and another opportunity to work with other PCs on this issue.

2) 30 mph Speed awareness stickers for bins have been distributed by clerk; there are more available from the clerk.

3) PC has requested detailed info from Highways / Cllr A Nicoll re any traffic/HGV restrictions or assessments linked to Bentwaters / Base Park development plans. PC is concerned that Highways & ESDC are not demanding/enforcing feasible traffic conditions/mitigations, with respect to the continuing enlargement of the base. Clerk to continue to build consensus with neighbouring parishes and to set up a meeting with SCC Highways, ESDC Planning and our Councillors.

4) Continuing flooding issue at Mill Lane(Hell's Corner)/ B1078; Cllr AN will investigate further following communication from clerk

5) Lighting issue brought up by members of public re B1078 between Church car park and Station House. Clerk to investigate feasibility.

19.50 Village Hall Report

After careful consideration by PC & VH representatives it was decided not to change the constitution of the VH. There were now sufficient trustees to cover chair, treasurer and secretary roles as required by constitution. In addition RF would be representative of PC on the VH committee, which would also include other PC members to maintain the closer relationship built over the last 2 years. VH Financial report indicated finances were in good order, however, substantial funds are required for necessary works on the toilets. Improved signage re parking etc. will be put in place by VH committee. It was stated that car park can be used by anyone, except when hired out for events. An

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issue might be with long-term/overnight parkers linked to rail use and a specific sign might be required.

Insurance of VH will be independent from PC from 1/12/2019. KF to liaise with VH chair.

19.51 Play Area

A Maintenance report had been done and its recommendations are being followed up by councillors NW & DB.

19.52 Defibrillator

Campsea Ashe has currently two defibrillators in the village, located at Clarke & Simpson and Allonsfield House. However, Allonsfield House has kindly offered to purchase an additional defibrillator, which would be more accessible to the general public and it was decided to accept the generous offer and locate it at the Village Hall. Once installed the PC will arrange training for members of the community.

19.53 Clerks Report

1 Review of Statutory Documents

- Asset register
- ICO registration
- Insurance cover
- ROI updates
- Meeting dates 2020; to be published on Notice Board & website
- Register of Interest

2 Tree planting – working party with member of public, KF and DB to establish potential location/qty of trees on playing field behind Village Hall.

3 East Suffolk Community Partnership

Framlingham & Wickham Market CP , chair Cllr Carol Poulter

Campsea Ashe is part of this newly created body, which attempts to enable locally focused solutions to issues identified by the CP via PC's and other elected bodies within the CP. Campsea Ashe PC will nominate a PC member to act on behalf of the PC. More detail will be distributed to the members and info made available via web site.

19.54 RFO Report

Balance on 31/10/19 £ 10742.77 in Community Account (Current)
 £ 3679.93 in Business Savings Account
 £ 14422.70

Payments authorized

E20/13	ICO (subscription)	£ 35.00 (DD)
E20/14	Stickerzilla (bin stickers)	£ 49.80
E20/15	SALC (Clerk training)	£132.00
E20/16	HMRC PAYE	£123.40
E20/17	Clerk salary	£492.98
E20/18	Playground Inspectione	£ 96.00

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E20/19	IONOS / email host	£ 1.20 (DD)
E20/20	wreath Remembrance Day	£

- 1 Agreement to appoint Heelis & Lodge as internal auditors for the financial year 2019/2020.
- 2 KF/Clerk confirmed as RFO. This had not been previously minuted but was within the clerk's contract previously agreed.
- 3 Budget & Precept 2020/21 as prepared by sub-committee discussed and confirmed (see attached). Precept will be unchanged at £5500 for 2020/21
- 4 Financial control review procedure by PH/GP/RF confirmed
- 5 Internal audit of 2019/20 has been reviewed – check on recommendations i.e. Public Contract Regs 2015 & GDPR risk assessment

19.55 Correspondence received

- 1 SALC communications – information forwarded to all members
- 2 Solo Housing request for publishing their work – via Next Door website
- 3 Fraud Awareness week to be publicised via Station House and Next Door website
- 4 Tunstall PC re HGV issues linked to Bentwaters (see 19.49 HGV notes)
- 5 East Suffolk & N Essex NHS Foundation Trust request for PC meeting dates
- 6 Rough Sleeper count 13/14 Nov – aware of none in village

Date of next meeting to be held on Monday 20th January at 7.30 in the Village Hall