

MEETING OF CAMPSEA ASHE PARISH COUNCIL – MONDAY 16TH MARCH 2020 AT 7.30 HELD IN THE VILLAGE HALL

PRESENT: Richard Fernley (RF), Eddie Berger (EB), Klaus Fortmann clerk (KF)
Georgina Proctor (GP) for finance and specific urgent votes only, plus one member of the public.

19.70 Apologies Due to Coronavirus threat Cllr's were given the option whether to attend;
Nathan Wills (NW), Derek Balaam DB, Pat Hayward PH, Corona virus - self isolation;
District Cllr Poulter, County Cllr Nicoll; no notification of apologies received from Cllr's

19.71 Declarations of interest RF re item 19.83 Heritage Group Donation

19.72 To consider requests for dispensation on agenda items – RF re above to speak and not vote -
agreed

19.73 Minutes of the last parish council meeting dated 20th January 2020 were approved as an
accurate record and signed by RF

19.74 Public participation It was decided that meeting would proceed as no specific points of
interest were raised by public and the Chair would allow participation in discussion if necessary.
District and County Councillors were not present to give reports.

19.75 Recruitment of Councillors

Agreement for all to continue to search for new councillor to fill final vacant seat.

19.76 Planning Matters

1) **DC19/4650/FUL**; Farm View, 4 Mill Lane; detached house; update was given re SCC highways
conditions

2) **DC19/1499/FUL** - 75 dwellings Rendlesham, north of Gardenia Close APPEAL – announcement
that this had been postponed

3) Neighbourhood Plan (NP) – feasibility investigation to commence when time available

4) Sizewell C – Stage 4 consultation and other infrastructure projects

DCO (Development Consent Order) process will most likely be launched by EDF by mid/end April
RF and clerk had attended various meeting with neighbouring PC's;

- Clerk re P&R Wickham Market/Hacheston; continued representation of CA PC at joint PC
meetings with EDF; a detailed statement re B1078 will be added to the P&R consultation.
- Clerk set up a joint PC group with Eyke/Melton/Bromeswell/Tunstall/Ufford & Snape to
ensure ESC & SCC Highways consider adequately traffic impact with possible further
Bentwaters enlargement (particularly if SZC goes ahead)
- RF attended Town & Parish Councils Networking & Information Forum and provided the
meeting with feedback re probable future developments including shared good practice (not
just re planning), changes to meetings (to reflect changes to District Council organisation)
and joint statements; quick response would be needed from Cllrs to agree to such
statements – there was agreement that this was a good system and statements agreed with
CAPC views.

5) SASES/AEPAS Energy Projects East Suffolk - A joint statement/s from 33 councils (including CAPC)
re the Scottish Power EA1N and EA2 Projects; PC has also registered as an interested party re the
DCO for the above named project. However all the planned public inquiry meetings postponed due
to Covid-19 issues.

6) Chantry Close – An unsatisfactory update from solicitors has been received, with solicitors
appearing to have not acted upon the PC resolution from 2008 to progress claim of adverse
possession, even though PC's Cllr GP/PH have consistently pushed for progress in the matter. It was
agreed that resolution from 2008 is still in the interest of the PC. RF & Clerk to have meeting with
solicitors to get binding action plan.

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19.77 Highways

1) HGV – Ivy Lodge Road (ILR) ETRO; PC agreed to officially request the initiation of the ETRO, on the basis that

- Estimated costs between £11000 to £14000, with
- Cllr A Nicoll supporting the action with ca £6000
- Residents contribution in the region of £4000
- PC contribution £2000

A resident queried Highways whether speed management option could be integrated into the ILR TRO and the clerk will include this proposal in his official letter to SCC Highways.

Absent councillors had been emailed re this issue and asked register any concerns.

2) PC awaiting the requested detailed info from Highways / Cllr A Nicoll re any traffic/HGV restrictions or assessments linked to Bentwaters / Base Park development plans. PC is concerned that Highways & ESDC Planning are not demanding/enforcing feasible traffic conditions/mitigations, with respect to the continuing enlargement of the base. Cllrs EB, RF & Clerk had a first meeting with joint PC forum (represented PC's: Eyke/Bromeswell/Hacheston/Melton/Tunstall/Ufford/Snape) to set up a meeting with SCC Highways, ESC Planning and our Councillors. (It is likely in the present situation there will be substantial delay)

19.78 Village Hall Report

Due to Covid-19 situation this matter was only briefly discussed

- 1 Covid-19 - no Easter VE day activities planned
- 2 building condition survey to be done incl. drainage/surface issues in car park
- 3 it is highly likely all regular bookings would be suspended.

19.79 Play Area

Covid-19 issues to be monitored and action taken as required.

19.80 Defibrillator

Allonsfield House has donated a defibrillator but PC still requires a heated outdoor cabinet at costs of £772. Cllr Poulter advised for further funds to become available for cabinet in 2020/21. Clerk has published the location of defibrillator at The Old Smithy / corner Eyke/Ivy Lodge Rd together with telephone number until VH location is permanent. The PC will arrange training for members of the community.

19.81 Clerks Report

1 Review (all sent by email) & adoption of Statutory Documents, updated from previous year where necessary;

- Risk Assessment & Internal Control
- Standing Orders & Financial regulations
- Asset Register (updated version)
- Transparency code

All were adopted and signed by RF.

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- 2 Tree planting – 23 trees supplied were planted by clerk and volunteers
 - 3 Litter Pick 28/03/2020 – decision on event re Covid-19 to be made during the week
 - 4 Clerk to investigate Corona issues in Parish & assist in setting up Corona Help Hub @ Station House and initiate any other possible initiatives when/if identified.
- Other issues from agenda not progressed due to limited participation

19.82 RFO Report

RFO has produced following statement;

Payments received	£		
Balance on 31/12/19	£ 9012.27	in Community Account (Current)	
	£ 3681.76	in Business Savings Account	
	£12694.03	Total	
Payments authorized			
E20/28	IONOS / email host DD	£ 1.20	
/29	IONOS / email host DD	£ 1.20	
E20/30	WM PC (trees)	£ 25.00	
E20/31	Ladywell Accty	£ 48.00	
E20/32	Village Hall Hire	£ 85.00	
E20/33	Clerk Salary (incl tax refund)	£1014.58	
	TOTAL	-£1173.78	
Uncashed cheques (from prev quart)	£- 141.40		
Balance after approved cheques	£ 11378.85		
Of which current Earmarked funds	£ 6200.00		
Refund of £398 PAYE are due from HMRC			

19.83 Donations

Donation requests were considered and following amounts were agreed upon and payments authorised;

Campsea Ashe Heritage Group	£380.00	E20/37
Station House	£320.00	E20/38
Citizen Advice Bureau Leiston	£150.00	E20/36
SARS	£100.00	E20/35
DAS	£ 50.00	E20/34

19.84 Earmarked funds

It was decided that earmarked funds can be moved into Savings Account to have an easier overview of financial position of Parish Council.

19.85 Correspondence received

- 1 SALC communications – information forwarded to all members
- 2 ESC Dog statutory consultation forwarded to members

Date of next meeting to be held on Monday 18th May at 7.30 in the Village Hall together with AMC and AMP (although the developing situation may require postponement)