

CAMPSEA ASHE PARISH COUNCIL

Minutes of Meeting held on Monday 16th January 2017 in the Village Hall

Present:- Richard Fernley (Chairman) Pat Haywood, Georgina Proctor, Derek Balaam, Frances Gander, Barry Cable (Clerk) 1 member of the Public

RF Opened the meeting by thanking FG for all the work she had done in the absence of the Clerk due to illness, and to place on record the Council's gratitude. Dates are to be set for Budget meetings to be held in the months that full meetings are not held

1/Apologies for absence ~Nathan Wills (illness)

2/Declaration of Interest ~ RF Flagship Development Item 6

3/ Requests for Dispensation – None Received

4/ Approval of Minutes of last Council Meeting – In fact the last meeting was split into 2 parts 21st November and 7th December. Both sets of minutes having previously been circulated, they were agreed to be accurate and duly signed.

5/ Public Participation Session – No reports had been received from District or County Councillors

The only member of the Public present did not wish to speak

6/ Update on Flagship Development ~ Following previous correspondence the Clerk is to contact Flagship to finalise arrangements for a meeting in the Hall in February. In view of the interest RF has, it was agreed that FG would Chair the Meeting

7/ Highways RF and GP are on the informal HGV Working Party which had an inaugural meeting on 21 December 2016 (*A copy of those notes were forwarded and are attached to these minutes*). The meeting was informed that a counter has been promised by Suffolk County Council Highways to be placed on the bend where Mill Road meets the Hacheston Road. Approaches are to be made to have a 2nd counter installed near the bend by the Church, in Ivy Lodge Lane. Notes are to be taken of the names of the companies using the route through the village (often directed by navigation devices) as opposed to taking the approved HGV route through Melton & Eyke. The Chairman has emailed other local Parish Councils to consider a wider approach. A further meeting of the HGV Working Party will take place on 25th January.

8/ Update on EDF Development at Sizewell RF had attended one of the open meetings held locally. After discussion of matters that may be of interest/concern to the parish it was agreed RF will respond on behalf of the Parish by the deadline date of 3rd February on the Consultation Process RF

9/Update on Village Sign DB reported that Suffolk Heritage Joinery had been commissioned to proceed but there is likely to be a delay as they were very busy. However the matter is in hand.

10/Review of Asset Register & Risk Assessment The Clerk presented the last Asset Register dated March 2015 and raised a query as to the ownership of the Notice Board near to the Village Shop, but in the garden of an adjacent property. Enquiries are to be made as to ownership although P C Notices had been put there in the past but not recently. The Playground Equipment recently acquired was placed on the register for the 2016 audit. A Risk Assessment of this equipment was conducted by Playdale ; a few minor faults had been identified and corrected or were in hand. Their report was

adopted as the basis for the Assessment. Other items on the Asset Register have had risk assessments updated.

11/ Review of Standing Orders SALC Are to be asked for a model copy of the new updated Orders and will be reviewed and approved at the next Meeting BC

12/ Planning~ Planning Application DC/16/5457/FUL was considered and a number of points were raised mainly concerning additional traffic movement through the village and noise pollution. Some local residents had emailed the Chair and a copy of each is attached to these minutes. After much discussion a vote was held and Council voted to oppose the application. The Clerk is to collate the objections raised by local residents and write a response to submit to Suffolk Coastal D C (*A Copy of that reply will be attached to these minutes*)

13/ RFO Report and Financial Matters

A/ Reserves Policy – It was agreed after debate that the Reserves held in total should be at least equal to a year's precept up to a maximum of two year's precept (based on the Previous Years Precept). This would not include any monies given to the village for special purposes, which would be ring-fenced.

B / Budget & Precept for 2017-2018. This had been proposed at a Budget Committee Meeting on 5th January and circulated prior to the meeting. The Budget was approved and the precept authorised was £ 5250.00

C/ An Action Plan based on points raised in the Auditors Report has been noted from that report and will be implemented in preparation for the Annual Review. BC

D/ Pension Regulators Form This cannot be submitted until we have our VAT Reference which may be contained in some old paperwork in store. FG said she would have a look for it

E/To invite Local Village Groups to submit applications for project funding using a pro-forma. F G will design a form and contact all known groups and invite them to submit the applications by 28/02/2017

F/ To consider funding requests from external organisations. The Clerk will compile a list of letters received in the last year for consideration at the next meeting BC

G / To Approve the following Payments

B Cable Balance of Salary due £333.34

C/ Ashe Victory Hall – Re-imbusement of Playground inspection Fee £234.00

B Cable Salary Dec-Jan £ 346.67

A statement of the Current position and a projection to the end of the Financial Year was presented.

14/ Correspondance

Letter from Snape Parish Council – Regarding provision for funding for a PCSO to help with Traffic control etc The Clerk is to write to inform of our own plans/issues BC

Fresh Start – Seeking Funding to assist abused Children

15/ Matters for Next Meeting

Play Ground inspections , to consider including a member of the PC on regular checks.

To Elect a Vice Chair

To consider applications for funding

To consider possible replacements for PC vacancy

To consider maintenance/grass cutting for land Chantry Close.

Date of Next Meeting Monday 20th March in C A Village Hall at 7.30

Meeting Finished 21.50