

CAMPSEA ASHE PARISH COUNCIL

Minutes of Meeting Held on Monday 17th September 2018, in the Village Hall

Present Richard Fernley , (Chair) Derick , Pat Hayward, Nathan Wills, Georgina Proctor, Bob Webb, Linda Main (Later) Barry Cable (Clerk) County Councillor Alexander Nicholl, District Councillor Ray Herring - Tom McGarry- Sizewell C Information Office

18.26 Apologies - Derick Balaam

18.27 Declarations of Interests - None

18.28 Requests for Dispensation - None

18.29 The Minutes of the last meeting were approved and signed as accurate.

18.30. Public Participation

Tom McGarry presented a slide show of progress in consultations with the public re Sizewell C. A particular issue of interest addressed was how materials will be brought to site and spoil removed. Three options are open- train, roads or sea by means of a jetty. Negotiations previously by EDF on the matter of a passing loop being installed near Campsea Ashe now seemed to be dismissed. Sea was considered but it appears road remains the most likely. It is proposed that a large accommodation development be built on site, with full facilities for the workers. This will save a considerable amount of traffic using the A 12 and cutting through Leiston. This will be temporary and will be demolished when the building work is finished. If the train option is used this will require a huge investment putting in a passing loop and rail head extending the line from Leiston. An emphasis was placed on learning from developments from construction at Hinckley.

The two Councillors were sceptical about the presentation, and felt that the real information was not what he put into the presentation, but what did not say.

Cllr Herring then informed of both developments re the Local Plan and the merger between Suffolk Coastal DC and Waveney DC to form East Suffolk District Council, which will formally take place in March 2019. There will also be ward changes and Campsea Ashe is likely to be in a larger ward with Wickham Market. Further updates will follow.

18.31 Planning Matters

i/Report on Consultation Review for SCDC Local Plan First Draft - The revised Plan showed a site to the south of Station Road, where it is proposed to build 12 “Railway Terrace “ Type Houses. The Chair gave details of Council’s response to this first draft which has already been sent (copy attached).

ii/ Chantry Close - No progress had been made with existing solicitors, PH will visit the offices in person to see what she can find out. Failing that, the Clerk suggested approaching a larger firm who would be more likely to have a specialist lawyer in this field. It was agreed that a previous meeting had minuted (18.06) funding up to £500 for such services.

18.82 Highways & HGV Matters

The Chair reported that in a recent meeting of the HGV group (10/09/18) at which it was noted that there continued to be large lorry movements down Ivy Lodge Road including an incident which has caused damage to the wall around the Church.

The HGV group presented a letter (attached) via the Chair detailing issue and asking SCC Highways for further information re a weight restriction for Ivy Lodge Road. It was appreciated by Council that funding would remain an issue but it was thought it was important to formally present the issue again to SCC Highways as communication had slowed considerably over the last nine months. It was agreed to send the letter to Councillor Nicoll to present the issue to the relevant person at Highways.

18.33 Village Hall -

Following the approach made by Village Hall Committee Members at the last meeting, it was formally proposed that the Parish Council take on the Trusteeship of the Hall under a Sub-Committee. Several members from the old committee are to stay on with a number of Parish Councillors. This was formally proposed by REF and seconded NW. All were in favour.

A meeting has been arranged for Monday 24th September to elect officers for the sub-committee and decide what actions need to be addressed in the near future to maintain the hall, administer its functions and raise funds. A smooth transition was considered to be important and ensure present bookings are fulfilled. More people from the village are to be sought to help with fund-raising and to join the committee. Parish Council wish to make it clear that this action is being taken to safeguard a valuable village asset, and as soon as the committee has enough members to run the hall autonomously, then the Parish Council will withdraw.

18.34 Play Area

NW reported that the new warning signs were now in place. The Clerk has arranged for the Annual Safety Inspection to take place, and the report is awaited.

18.34 (A) Registration under GDPR with the Information Commissioners Office.

This has now taken place and the Clerk showed the certificate issued.

18.35 Grass cutting in Mill Lane / Chantry Close.

This has now been done, but the responsibility is still unknown.

18.36 To consider views of a possible request for funding for school transport to Thomas Mills School, Framlingham.

An enquiry had been received to consider Council's views about such funding - it was discussed and some research of responses elsewhere in the UK were given. It was agreed the matter would be investigated further when more details were provided.

18.37 Neighbourhood Plan Developments

The Clerk gave a brief resume of developments in his own Parish, in which he is involved. There is a view that perhaps this parish was a little too small to develop such a plan. However it was agreed that wider opinion should be sought. The primary step is to involve more members of the Community, but so far none have come forward. The idea of holding an event to gauge interest remains popular but it was agreed that this should be delayed until Spring at the earliest.

18.38 R F O Report

In their Annual Report received in July, the Internal Auditors asked that a motion was proposed each year formally appointing them in their position. This was then proposed by REF and seconded NW and all were in favour that Heelis & Lodge are duly appointed as Internal Auditors for 2018/2019 financial year.

To authorise existing signatories on the PC Account as signatories to Village Hall Account. They are to be PH & GP with Kate Hayward to be added as a third signatory. This would be finalised at the Village Hall Sub-Committee on 24/09/18 to ensure there are sufficient signatories in the interim period.

It was noted that the P C could claim exemption from Full Audit as turnover was less than £25,000. The exemption form was signed by the Chair and RFO and will be submitted by email.

To approve the following payments:-

E 8/19 Ladywell Accountancy Services - PAYE £ 45.00

E 9/19 HMRC Tax £ 33.40

E 10/19 B, Cable Salary - £ 399.94

E 11/19 Xchange Windows - New Windows at Village Hall £ 726.00 *****

E 12/19 DD form to ICO £ 35.00

E 13/19 Business Services At CAS - Insurance £539.88

E 14/19 Poppy Appeal Wreath - £ 18.50

E 15/19 RM Phoenix - Play Area Signs £ 29.80

*****This item is Authorised by P C but paid from Village Hall Account

18.39 Correspondence Received

Creative Play- Play equipment

St Elizabeth Hospice - Great Garden trail

18.40 Matters for next meeting

Playground Assessment report

Insurance Review

Risk Assessment Review

Asset Register Review

HGV/ Roads update

Meeting Finished 10.05

Date of Next Meeting - Monday 19th November