

CAMPSEA ASHE PARISH COUNCIL

Minutes of Meeting held on Monday 20th March 2017 in the Village Hall

Present: - Richard Fernley (Chairman) Pat Hayward, Georgina Proctor, Derek Balaam, Nathan Wills, Barry Cable (Clerk), 4 Members of Public and District Cllr. Michael Bond.

RF opened meeting by welcoming every-one.

16.83 Apologies for Absence – None.

16.84 Declarations of Interest – RF Declared an Interest in Item 15 .C- RFO Report - as his wife was a member of the Heritage Group.

16.85 Dispensation on Agenda Items: - RF requested dispensation on 15 C in order to speak on **the** matter but not take part in the vote – this was granted.

16.86 To approve as accurate the minutes of the last meeting held 16th January 2017 These were agreed apart from the misspelling of a councillors name which was corrected & initialled

16.87 Public Participation Session: - The Chairman invited Cllr Bond to give his report and suggested that applicants for funding give their submissions in the finance debate at the end of the meeting.

Cllr Bond announced that this would be his last report to Council as he was not seeking re-election at the forth coming County Election. He was dissatisfied with the lack of response by Highways Dept. to the traffic survey some 6 weeks ago, but encouraged the village to keep on until he had a positive outcome. He suggested that the village keep up the work of lorry monitoring in the meantime. He still insists we try to persuade local lorry operators etc. to co-operate with the no- usage scheme helped by new signs, but if they don't comply, we had a strong case to get an order for prohibition.

He then went on to remark on the devolution “debacle” of the merger of Norfolk & Suffolk County Councils where one council in Norfolk had vetoed the whole proposal. The Chairman and the whole room thanked Cllr Bond for all he had done for the village as he left, and wished him well for the future.

16.88 To note Resignation of Frances Gander – The Chairman announced with regret that Francis had resigned from the Parish Council (and the Village Hall Management Committee). He is to write and thank her for all the work she had done for the council in the past, especially when the Clerk was ill. RF

16.89 Co-option of new Councillors- The Chairman had received an application from Mrs Linda Main to re-join the Council. This was approved by Council provided that no other applicant came forward before 30th March (Minimum period set by District Council) Another person in the village had emailed the clerk before his illness, but, although the Clerk and the Chairman both contacted her, there was no further response. There remains one further vacancy to be filled and various councillors said they would put out feelers, for new recruits. As the Council was currently with-out a Vice Chairman G P said she was willing to stand- in until the next elections in May.

16.90 Up date on Planning

A / Flagship Development: a public meeting had been held on February 14th with Carla Ridgeway addressing matters of concern raised by the public at a previous meeting. A full set of minutes was published after the meeting and sent to her for approval before they were published. A key point is that Flagship is keen to keep disruptions to residents to a minimum and would provide channels of communications for residents if issues arise.

B/ Allonsfield House Extension:- Council were surprised and disappointed to note that this Application had been passed by the Planning Department ,despite all the reservations it had expressed, especially relating to increased traffic flow and noise and light pollution for immediate neighbours.

C/ Ashe Green Farm: - This application had been approved at the meeting held on 14th March.

16.91 Highways A~ To note Footpath Closure at the Level Crossing South of Mill Lane between 15/3& 17/3 and 20/3 to 24/3. Other closures have been made for Network rail. Residents had complained of noisy work being conducted in the early mornings. Network Rail seems to be rearranging the track and spreading extra gravel. It was suggested that this was possibly in preparation for a proposed passing loop to be installed to service the new Sizewell C power station. However there had been no indication from Network Rail that this was an intention (nobody had found specific details of the work on the Network rail website) and possibly it was just renewal of the existing line.

B/ Appreciation was expressed to Mr Bernard Burley for clearing the footpath opposite the market/auction rooms; the chairman will write to thank him. **RF**

C/ HGV Group up-date~ apart from the comments made by Cllr Bond earlier, a full report of the last meeting on 25th January and recent developments is attached to these minutes. The date of the next meeting had not been set but it was now required once the results of the survey (received today) had been analysed.

16.92 Progress on replacement of Village Sign ~DB said he had spoken to the makers recently and they thought it may be ready in April and that erection would commence at some time after that. The Clerk is to check that Cllr Herring's grant of £ 800 will still be valid in the new financial year.

16.93 Review of Statutory Documents ~ (*This item was deferred to the end of the meeting in order to allow funding applicants to speak at Chairman's discretion*) A copy of the up-to-date "Financial Standing Orders", "Standing Orders", "Risk Assessment", "Asset Register", "Code of Conduct" & "Transparency Code" had all been circulated prior to the meeting, edited by council as required, approved by council and duly signed. It is intended that this review is carried out "en bloc" annually at the November meeting in preparation for approval at the start of each financial year.

16.94 Up-date on Play area; to consider including a member of the P C on regular checks, ~D B had agreed to perform this with Ian Gander and would be completing his first check before the next meeting.

16.95 Clerks Report, in view of Frances Gander's resignation from the PC and Village Hall, he is to contact Norse for the Grass cutting and Playdale for the play equipment and management of these functions will revert to Parish Council.

16.96 R F O Report Receipt had been obtained of the VAT claim of £ 4992.99

The following accounts were approved

E 12/17 C A S Insurance Public Liability and Play equipment £ 526.74

E 21/17 Campsea Ashe Village Hall~ Hall Hire,~ £170

E 22/17 Campsea Ashe Village Hall ~ Share of grass cutting during 2016 ~£ 428.

E 23/17 B Cable ~Salary £346.66

E 24/17 SALC ~Councillor Training £66.00

E 25/17 B Cable ~Expenses (2 Years) £ 440.20

E 26/17 B Cable ~Balance of Salary 2015/16 (*This amount had been deducted as tax from a one off payment earlier this financial year, but never sent to HMRC as there was Nil to pay.*) £ 381.33

Subject to satisfactory examination of the bank account by the Chairman.

In addition the following funding applications had been received and were approved, from village organisations. All had representatives speaking on behalf of their application and taking questions. There was a specific request from Council that the Mother and Toddler's Group be risk assessed. This is to be completed with assistance from the Village Hall Committee.

E 27/17 Mother & Toddlers Group, ~ to cover initial costs of basic equipment and hall hire for 1st 6 Months £230 (money to be ring- fenced in Village Hall Account)

E 28/17 Campsea Ashe Village Hall ~ to replace 3 Toilet seats and broken Cistern £210.00

E 29/17 Campsea Ashe Heritage Group ~ to fund the production of a publicity booklet for circulation within the village promoting the work of the Group- £ 400.00 (this money to be ring-fenced in Campsea Ashe Church Account).

An up to date statement of accounts was circulated prior to the meeting and a copy is attached.

The Chairman had obtained copies of paperwork required to deal with signature changes and receipt of statements from the bank. This will be completed and sent to Barclays by the Chairman.

16.97 Correspondence received ~ an application from Suffolk Accident Rescue Service for funding- not supported,

Norris & Fisher Insurance Brokers offering services- Clerk to obtain quotation from them. **BC**

Matters for next meeting on 15th May – HGV Report, Village Sign, Vacancies on the Council.
Meeting ended 9.40pm