



**CAMPSEA ASHE PARISH COUNCIL**

**MINUTES of the ANNUAL MEETING of The COUNCIL (AMC)**

Tuesday, 23rd May 2023 at 19.00 pm, held at Station House

Present: Ed Berger (EB) Hannah Pauly (HP), Shaun Wilson (SW) Clerk Klaus Fortmann (KF);, and several members of the public

Apologies received: Clare Reid (CR), Nigel Pringle(NP); SCC Cllr Alexander Nicoll (AN), ESC Cllr Sally Noble;

Meeting opened at 19.00pm

1. **Election of Chairman** – Ed Berger was proposed by HP and seconded by SW and unanimously elected. Declaration of Acceptance of Office signed.
2. **Election of Vice Chairman** – Clare Reid was proposed by SW and seconded by HP and unanimously elected (in absence) to the position. Declaration of Acceptance of Office to be signed on return of CR.
3. **Election/appointment of other officers** – Parish Clerk KF was appointed as RFO. SW, EB, NP, HP & will act as cheque signatories.

Clerk was re-appointed as liaison with Village Hall Committee.

Clerk together with former Councillors DB will continue checks/maintenance on Play Area etc.

Environment Committee; SW; CR, EB

Finance Committee; EB, SW, HP, NP (cheque signatories EB/SW/HP/NP)

Planning Committee; NP, EB, HP, CR,

Others to be appointed to responsibilities as necessary and when new councillors are in place. Current two vacancies for Parish Councillors will be filled at subsequent PC meeting.

Register of Interests update has been checked during year.

4. **The Annual Governance Statements** were read out and each item was agreed and the statement was duly signed by KF and EB. These documents will be posted on the website as advised by SALC/SBA team. The Internal Audit report was considered and agreed.

5. **The draft Accounts and Accounting Statements for year to 31/3/23**, having previously been circulated, were agreed and the Accounting Statements were signed by EB and KF as chairman / RFO.

6. **The Certificate of Exemption – AGAR 2022/23 Part 2** were agreed and signed by EB and KF as chairman & RFO. Copies of the above documents 4,5 & 6 plus others will be posted on the PC website as advised by SALC/SBA team.

The Internal Audit report was considered and agreed.

7. **Standing Orders/Financial Regulations/Code of Conduct** as updated over the course of the previous year were agreed by all and unanimously approved.

Meeting closed at 19.20 ; EB

**The next Annual Meeting of the Council & AM of the Parish will be held  
on May 21st, 2024**



**CAMPSEA ASHE PARISH COUNCIL**

**MINUTES of the ANNUAL MEETING of The Parish (AMP)**

Tuesday, 23rd May 2023 from 19.25 pm, held at Station House

Meeting opened at 19.25

1, **The Chairman welcomed all.** Attendance as above / at AMC.

2, **Apologies were received** as above / at AMC

3, **The minutes of the AMC & AMP Meeting 17<sup>th</sup> May 2022 were adopted.**

4, **Chair's report** – Was read out and is attached.

5, **The Clerk as acting RFO presented the previously agreed draft accounts for 2022/23**

The financial position of the Council has remained at roughly same level as previous year.

6, Both County & District Cll'rs were absent and reports will be subsequently published on the website

7, **Village organisations** – Village Hall's actions and activities (renovation being the major news) are being published on the website. Station House reported on another successful year (published on website) and WAC updated on their substantial activities and achievements and future plans for the Village.

The meeting was closed at 20.05

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EB/CR