

MINUTES OF MEETING OF CAMPSEA ASHE PARISH COUNCIL

Monday 18th September 2017 at 7.30pm in the Village Hall

Present: - Richard Fernley (Chairman) Linda Main, Pat Hayward, Georgina Proctor, Bob Webb,
Nathan Wills, Barry Cable (Clerk) 2 Members of Heritage Group

17.29 Apologies for Absence _Derick Balaam

17.30 Declarations of Interest-

R F declared his LNPI in item 17.36 (A)

GP declared her LNPI in item 17.36 (B)

17.32 To consider requests for dispensation on Agenda Items.

None Received

17.33 To approve as accurate the Minutes of the last Council Meeting.

Duly approved and signed

17.34 Public Participation Session with regard to items on the Agenda –

2 Members of the Heritage Group were in attendance to thank the Council for the financial support which enabled them to have printed the “Memories of Campsea Ashe -Village Heritage Archives” booklet of which several were handed out to councillors. The booklet will be delivered to all residents and linked to the Church website.

The Heritage Group together with the PC and Church are proposing to put together a Welcome Pack for residents. An initial meeting has been set up later this month to decide how and what information to collate (see 17.40)

The Clerk also gave a report on his attendance at a SALC Clerk’s Networking Day on 15th September, when it was reported on the appointment of the new Suffolk auditors for the next 5 years who are to be PKF Littlejohn LLP.

There was also a presentation on the up-date of the onesuffolk Website, to be able to transfer to i-cloud.

Next there was a presentation on the up-coming introduction of the General Data Protection Regulation (GDPR) which comes into effect in May 2018 and that a Data Protection Officer for the PC is appointed. There is a further, fuller training day scheduled for 10th October which the clerk intends to attend and will report on at the next meeting.

SALC then went on to say that the existing Code of Conduct which does not allow a Councillor to declare a DPI in e.g. a development near to them which may *indirectly* affect their property values, is unfair and urge Councils to lobby Districts to have the Code changed.

Finally there was a general discussion on Clerks pay and working hours and they were urged to keep detailed time- sheets to justify longer working hours.

17.35 Village Sign

The Clerk reported that he had arranged further insurance cover for the sign itself which together with the post are now covered for £3,500.00. He also reported that the sum of £2,878.00 had been received from the Insurers , in full settlement of the claim, which was more than was originally stated by the insurers ; some time ago the District councillor was asked if he could provide £800.00 from his Enabling Budget, which has been received, but is no longer required to fund the purchase of the new post. The Clerk is to write to the Councillor to ask what should be done with the money; particularly whether the funds can be put towards another enabling project.

BC

17.36 Planning Matters

A/ Ullswater Road / Mill Lane Flagship development DC/17/3457/VOC had been received and as no objections to the proposed variations had been received, the Council approved the application.

B/ The Old Rectory DC/17/3585/ FUL & 3586/LBC – this application seeks to make improvements to the building closer to original and no objections had been received and council approved the application.

C/ Update on land Registration at Chantry Close; an email had been received from the solicitors stating that a search at the Land Registry had revealed that the plots to the south and west of the existing houses in Chantry Close are un- registered. The Clerk was asked to request the next step in the proceedings i.e. to seek registration by the PC of the site.

D/ There were no other planning matters

E/ It was decided that the discussion on the sites identified on the Local Review Plan be deferred to an Extraordinary Meeting to be held, a possible date being the 11th October – The Clerk will book the Hall and send out agendas so that responses on this and the SEG can be made before the October dead-line. BC

17.37 Update on Village Hall Play- Area.

A coffee morning to make residents aware of the improved interior of the Village Hall will take place on Saturday 7th October.

The Clerk reported that as instructed he had asked Mr David Bracey of Lowestoft to conduct the Annual Report on the play equipment. It had already been noted that some new parts were required and had been ordered. This report will be considered once received and hopefully at the next full PC meeting. It was decided that Cllrs Wills and Balaam should take responsibility for regular monthly site checks and implement any minor repairs that may be required.

Cllr Balaam had received quotes for some warning signage to be put on the equipment for £36 and it was agreed that these should be ordered and put on display.

The Clerk had already supplied some A3 laminated posters regarding dog- fouling, which had been put on display. DB/BC

17.38 Fly-tipping in the village

It was agreed that any fly tipping should be reported to SCDC ASAP. The public are to be asked to be as vigilant as possible, and note registration numbers etc. Several Cllrs. agreed to remove the present waste on Ashe Road.

17.39 Update on Highways & HGV Working Party

The Chairman and members of the HGV group delivered letters regarding the updates around the village. David Chenery from Highways at SCC attended an HGV meeting earlier this month discussing various options and possible weight restriction, extending the area of existing speed restrictions and further signage in Ivy Lodge Road were discussed at the meeting. Summaries of the latest HGV group meetings were presented and are attached to these minutes. RF

17.40 Parish Council One Suffolk Website

This site can be made available to other organisations in the Village for more effective use. However it was decided to wait until the change to i-cloud before pursuing this matter. The Chairman was now updating the present website so information of news/events etc. should be passed to him. Thanks were given to Frances Gander for her previous hard work on the website.

17.41 RFO Finance Report

It was noted that the Insurance Pay-out of £2, 878.00 had been received and was the subject of the debate at 17.35 above. The following payments were approved

E7/18 CAS Annual Insurance £539.88 ~E8/18 -B Cable Salary£277.46~ E9/18-, B.Cable Expenses

£207.30.

It was noted that an email had been received from BDO the Auditors regarding their intention to qualify the report because of the lateness last year of the notification of elector's rights declaration. This was due to the Clerk being hospitalised and Council was unable to obtain access to documentation. However this was rectified and the notices were displayed, although not in prescribed time scales.

17.42 Correspondence Received

SCDC, Local Plan Review

WWW. Oil Club .co.uk – Heating Oil Scheme

Leaflet – Clerks & Councils Direct

RBL Wickham Market_ Wreath Price List- A copy of this was given to Cllr Wills to obtain the wreath that is laid by the Parish Council annually at the Memorial

NW

A Letter from Leiston CAB asking for donations. The Matter will be considered at the next meeting.

17.43 Matters for Next Agenda –

Budget & Precept,

Diary Dates 2018,

Review of statutory documents to include update of Asset Register, risk assessment,

Review Insurance,

CAB Donation,

Update on Data Protection,

Highways to include HGV Working Group update,

Planning including update on Chantry Close Land,

Village Hall and Play Area to consider Annual Report of the latter.

Meeting Finished 9 20pm

Date of Next Meeting 20th November

Signed.....Chairman...20th November2017