

MINUTES OF MEETING OF CAMPSEA ASHE PARISH COUNCIL

Held on Monday 15th January 2018 at 7.30pm in the Village Hall

Present: - Richard Fernley (Chair) Linda Main, Bob Webb, Georgina Proctor, Nathan Wills, Derick Balaam, Barry Cable (Clerk)

17.67 Apologies for Absence – Pat Hayward (accepted)

17.68 Declarations of Interest -None

17.69 To consider requests for dispensation on Agenda Items. _ None

17.70 The Minutes of the last Council Meeting on 20th November 2017 were approved as accurate and duly signed.

17.71 Public Participation Session - No members of the public or District/ County Councillors were present but, County Cllr A Nicoll had sent a written report , filed with these minutes and will be forwarded to members

17.72 Planning Matters – No new applications had been received or notified since the planning meeting on 18th December

- The Clerk reported that there had been no further progress on registration of Chantry Close
- A question arose over the CIL Fund and whether there were any funds that could be applied for to provide facilities in the village or whether they were used for more community wide facilities; the clerk will make enquiries.
- An email had been received from Flagship Housing group re Ashe Coppice development mainly regarding the replanting of the hedge adjacent to Mill Lane and closure of the road later this month. Residents have already been notified.

17.73 Update on Standing Orders the Chairman initialled the amendment to P 16 of Standing Orders as it was agreed at the last Meeting that a change was required.

17.74 _ Update on Village Welcome Pack and Parish record for the last year -Progress was being made by the Heritage Group et al with a format although it was proving difficult to get submissions from interested parties –the Council have set aside up to £400.00 to fund the project. The Parish Council would also like to thank the Village Recorder for a comprehensive update and review of the last year.

17.75 – Update from HGV & Roads /Traffic /Signage

There has been no response from Highways/SCC to the email sent to the Highways Dept. regarding these matters. The HGV group will meet in February to consider options. The clerk will continue to chase up a response from Highways/SCC regarding possible weight restrictions.

17.76 - Play Area – Cllrs responsible for the play area reported that all recommended work in the Inspection Report had been done except the repair of the picnic tables which will be attended to in the spring. Also the signage had been received but not put up yet. **DB /NW**

17.77 Funding of Local Groups – As agreed at the last meeting, the Clerk has now sent out funding request forms to all known groups & organisations in the Village, asking them to submit requests in time for consideration at the March meeting. Any interested groups who have not received a form can request one from the clerk. The deadline for applications for funding is 28 February.

17.78- General Data Protection Regulation (GDPR) - The Clerk had received an email from SALC advising that they now no longer considering it advisable for the Clerk to act as Data Protection Officer. This now leaves the only option to appoint an outside agency, such as SALC, to advise and over-see the Regulation, at a fee. SALC have indicated that it may be possible to arrange for multiple councils, with very similar data-bases, to join together to reduce costs. The Clerk is to contact SALC regarding costs etc. BC

17.79 Clerks Report- No other matters to report

17.80 R F O Report- No new income received since last meeting. The RFO had written again to Cllr Herring regarding the use of the £800 received last year but, despite a reminder and a recent follow-up, no reply has been received, at time of the meeting. Council now consider that in the light of no response, that they have fulfilled their duty regarding public money and will to allocate it as an Enabling Grant at the funding meeting in March. **BW** is to obtain some quotes for a village hall project BW

The Following Payments were approved

E 18/18 – B Cable – Salary Dec-Jan £ 277.26

E 19/18 – Ladywell Services PAYE -£42.00

E 20/18 – C A S , Website Hosting £60.00

After these payments are made the Balances will total £ 11,834.10 a Financial Statement was available and will be put on the website

17.81- To consider the Commencement of Neighbourhood Plan – Following a long discussion which considered the amount of work that was required and the need for specialist input it was decided that a NP would be a good idea in principle. A letter had been received from a specialist firm who the Clerk is to contact initially to consider costs, the work required and possible grants. BC

17.82 – To consider plans re Cleaning of War Memorial - in recognition of November 2018

The Clerk is to contact a specialist firm in this work and obtain a quote – exact ownership of the memorial is uncertain but it was felt the PC should lead the project on behalf of the Parish.

17.83- Correspondence since last meeting – Other than at items mentioned in the minutes -none

17.84- Matters for next meeting

Consideration of Grant Applications

Planning Update

HGV/ Traffic

Neighbourhood Plan

17.85 To consider excluding the public for item 17.86. There were no public present

17.86 - Personnel Matters The Chair expressed his thanks to all for recent progress. He explained that he had commitments over the next year resulting in prolonged absence and would need either people to stand in for him at times or alternatively he could stand down at the next AGM so that he could take some time out as chair but still remain on the council. Council also were informed that, at the suggestion of SALC, the Clerk had kept a time sheet of all activities relating to his job and this had averaged 5 hours per week, and his salary is to be adjusted accordingly. He is also to download a contract of employment to reflect this which will be considered be council. BC

Meeting closed 8.40pm