

CAMPSEA ASHE PARISH COUNCIL  
MINUTES OF MEETING HELD 21<sup>ST</sup> MAY 2018

Present ; Richard Fernley (Chair) Derick Balaam, Nathan Wills Georgina Proctor, Linda Main, Bob Webb , 2 members of Public, Barry Cable ( Clerk)

**18.01 Apologies for Absence** – Pat Hayward, Alexander Nichol

**18.02 Declarations of interest** – None

**18.03 Requests for Dispensation on Agenda Items** – None

**18.04 The Minutes of the last meeting** were approved and signed

**18.05 Public Participation Session** – None – All took place at earlier AGM

**18.06 Planning Matters**

i) The Clerk gave a resume of his work & findings on the Neighbourhood Plan at his home parish and will continue to update as matters evolve.

ii) The clerk is to chase up the solicitors over Chantry Close and proceed with registration process. He was authorised to indicate to them that the P C was willing to pay for the time & costs involved, up to £500.00. **BC**

iii) Enquiries are to be made as to C. I. L. funding is available – discussion of possible expenditure on sports e.g. cricket and table tennis facilities **PH** and **GP** to investigate.

**18.07 Village Welcome Pack Up-date** – “ Living in Campsea Ashe “This will be delivered within the next week and will be distributed to all households in the village by the Heritage Group, PC and Church. Extra copies are available for communication hubs such as the shop, pub and Station House.

**18.08 HGV , & Road signs & Traffic** It was reported that emails had been exchanged with Alexander Nicoll re developments – or lack of progress with Highways. The Clerk is to chase up D Chenery, Highways over all these matters and Inform Cllr Nichol so that he can apply pressure as well. **BC**

**18.09 Village Hall and Play Area** –

Following the report to the Annual Meeting of the Parish earlier, it was resolved that the PC could take over the running of the Village Hall under a separate Sub- committee, if there was a formal winding- up of the Village Hall Committee at their July AGM. Under the Deed of Trust SALC have advised that there was no reason why the PC could not take over the role of the Village Hall Committee. Some thoughts were given to this possible; RW and GP stated they would be willing to be on a sub-committee and the general view was that it would need some input from present Village Hall Committee representatives in an interim period and it would be a good idea to approach other villagers. It was noted that a decision had to be made first by the Village Hall Committee and it was hoped it would still continue in its role as trustee.

Maintenance of the Play Area was proceeding well through **DB** and **NW**. Signage was now in place.

**18.10 GDPR Update** Following previous uncertainty, advice has now been received from NALC that Parish Councils do not need to appoint a Data Protection Officer as they are now exempt.

### **18.11 R F O Report**

The following receipts were noted:

Campsea Ashe Village Hall – Grass cutting Contribution £ 200.00

SCDC -1<sup>st</sup> ½ precept £2,750.00

Clarke & Simpson £1,000.00 donation for use of fields for parking. This is to be placed in a “ring-fenced” to fund to help fund village projects.

The following payments were approved:

E1/19 B Cable Salary £330.66

E2/19HMRC –Tax £16.00

E3/19 SALC Membership £179.21

Printing of Welcome Pack by Saxoprint £205.37

An up- to- date Financial Statement was circulated prior to the meeting in addition to the year’s accounts considered at the AGM.

### **18.12 Correspondence received:-**

Letter from Clarke & Simpson enclosing cheque for £1,000.

Community Infrastructure Levy Proposal Form – To apply for funds under CIL Scheme

Letter from NALC advising of Exemption under GDPR-

Glasdon Furniture Catalogue

### **18.13 Matters for next Agenda-**

Village Hall – possible formation of sub-committee to run Village Hall

Highways

Planning to include Chantry Close and Neighbourhood Plan

Meeting closed at