

DRAFT

CAMPSEA ASHE PARISH COUNCIL
Minutes of Meeting Held on Monday 17th July 2017

Present:- Richard Fernley (RF)(Chair) Linda Main (LM) Pat Hayward (PH), Derek Balaam (DB), Georgina Proctor(GP), Nathan Wills(NW)Barry Cable (Clerk) Cllr Ray Herring Cllr Alexander Nicholl
3 members of the public, Bob Webb (arrived during item 17.20)

17.16 No Apologies received

17.17 No Declarations of Interest

17.18 Requests for dispensation – none.

17.19 The Minutes of the last meeting were approved as accurate and signed.

17.20 Public Partition Session – Cllr Ray Herring was invited to give his report. He said that the move to the new offices in Melton had gone well and that in general progress was continuing in partnership with Waveney DC. In particular he mentioned that the District Council had set aside £200,000 in a Broadband Enabling Budget which would also be used to supplement Wi-fi coverage in remote areas. He informed that a new film unit plus other new enterprises were proposed at Bentwaters/Rendlesham creating benefits including employment in the local economy.

The issue (included on this agenda item 17.22C) about proposed development of 300 homes at Rendlesham was raised and discussed with participation from all present. Cllr Nicholl was concerned about the development (and said the issue had raised concerns in his other parishes) as were the members of the public present. Concerns were about the development increasing the already high demand on the transport infrastructure in and around Campsea Ashe (mainly due to a lack of sufficient amenities at Rendlesham forcing residents to drive elsewhere). The need for affordable housing for locals was recognised but the scale of this development was thought to be too large and inadequately planned (this was intensified by other developments in the wider area creating pressure on the local transport infrastructure) .Both Cllrs were willing to continue to advise on the issue. Cllr Nicholl indicated a willingness to offer further support Campsea Ashe residents re the Rendlesham Development and also said he is still trying to understand the relationship between Suffolk County Council and Suffolk Coastal District Council.

The HGV issue itemised below (17.25)was also considered and both Cllr. Nicholl and Cllr. Herring were asked to give their backing regarding a letter to local businesses with the aim of reminding them of the use of the Suffolk Lorry Route rather than using the B1078 and other routes through Campsea Ashe. It was agreed that once the PC had approved the letter the Clerk is to send copies of the draft letters to both Cllrs for approval their before it is sent to businesses.

17.21 Village sign-post is now in place and looks impressive. However the sign itself is not insured and the Clerk was instructed to insure for an extra £500 in addition to the present amount to cover replacement cost.

BC

17.22 Planning Matters

A/ Ullswater Road /Flagship development – No serious problems had been reported with the operation of the site but Flagship had notified that they could not place some houses where they had originally thought due to the location of the main sewer, and a variation to the application is to be sought.

B/ Chantry Close and Land registration. It has been established from historical parish documentation from 2007/8 that legal advice had been taken by the PC in respect of this plot. Following this advice the PC were from that time seeking responsibility for the land by placing signage and undertaking general maintenance of the plot. However the plot had not been cleared in recent years. The Clerk is to establish a Land Registry number for this land so that proper title may be established in the future. In the meantime various local firms are to be contacted to obtain an initial rough idea as to cost of clearing brambles etc. from the site. DB said he would pass information to the clerk re potential businesses who could do this work.

C/ proposed new development at Rendlesham. This had been discussed with the public at Item 17.20. Although not in our jurisdiction for consultation, it was felt that the village would be greatly affected, firstly by a further increase in HGV movements in construction and then increased traffic flow caused by the residents of 300 new homes, mainly using the village as a short cut to the A12. Council unanimously agreed to make a strong objection to this development. It was agreed that a letter would be sent to SCDC Planning giving reasons for the CAPC's strong objections even though an official planning application has yet to be made. REF agreed to draft a letter, send to all Cllrs and clerk for comment. Once completed the letter is to be sent to SCDC Planning and copies to SCC Highways, Rendlesham Parish Council and County and District Councillors. (a copy will be attached to the minutes)

D/ There were no other Planning Matters

17.23 Clerk's report He reported the resignation of Tina Morford as Recorder to Campsea Ashe and the appointment of Pete Carter of the Heritage Group as replacement. He can be contacted at pete.j.carter@btinternet.com

17.24 Village Hall /Play area- RW reported that approx. 2/3rds of the funding required had been raised for redecoration & refurbishment of the inside of the Village Hall (including a new floor)and that the owners had offered to paint the outside.

Agreement was made on words to be used for signage for the Play Area. A quotation is to be obtained for the signage previously suggested for the play area.

DB/LM

17.25 Highways- a summary of the most recent meeting (5/7/17) of the HGV group were presented (copy attached) to show progress to date.

Council considered, amended, and approved a letter drafted by the HGV Group (final copy sent is attached) to be sent to businesses, particularly at Bentwaters. Copies to be sent to Cllrs. Herring and Nicholl for approval and then passed to HGV group for delivery.

RF/BC

17.26 Finance- R F O Report.

To note receipt of £800 from SCDC as part of the Enabling Budget of Cllr Ray Herring to help the financing of the new sign-post.

The following Payments were approved-

£ 3/18 Campsea Ashe Village Hall,* Balance of Queen's Birthday money £ 97.06

£ 4/18 B. Cable –Salary £277.26

£ 5/18 Suffolk Heritage Joinery Ltd – Manufacture, supply & Install new sign post £3,573.60

£ 6/18 Heelis & Lodge – Internal Audit Fee £42.00

*An email request had been made by the Village Hall committee for the Balance of £ 97.06 of the Queen's Birthday distribution received last year.

A request by CAS for donation as minuted at 17.12, was considered and rejected.

Internal Auditors Report was considered and discussed- this was generally satisfactory, a few minor points listed below, mainly in relation to documents and recording.

- i) Standing Orders need to be updated to include Public Contracts Regulations 2015
- ii) To Review the Risk Assessment & increase the scope to include areas of Financial Risk and Internal Controls
- ii) To publish further information to comply with the Transparency Code.

17.27 Correspondence Received – the following were distributed and noted:

- Aon Insurance – Councils team
- Waveney & SCDC re new arrangements for Planning Applications.
- Report from Leiston CAB
- Pamphlet – Clerks & Councils Direct
- Suffolk View – publication of the Suffolk Preservation Society
- Seafarers UK

17.28 Matters for next Agenda – i) Planning re Chantry Close/ Rendlesham ii) Village Hall/Play Area
iii) Highways re HGV Group

Meeting closed 8.55pm

Date of next meeting Monday 18th September 2017