



NOTICE OF MEETING OF CAMPSEA ASHE PARISH COUNCIL

Tuesday 19th March 2024 at 19.00 at Station House

Public participation by residents is very welcome! Please contact clerk Klaus Fortmann on 01728 748196 for details

To: Members of the Campsea Ashe Parish Council You are summoned to attend the above meeting.

Public Attendance Members of the public are also welcome to participate. At item 23.65 the public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration at future meetings. This Item will generally be limited to 15 minutes duration and will be followed by any County/ District Councillors Reports.

AGENDA

23.61 Apologies

NP

23.62 Declarations of Interest

23.63 To consider requests for dispensation on Agenda Items.

These must be submitted to the Clerk by letter or email by the Friday before the meeting

23.64 To approve as accurate the Minutes of the last Council Meeting on 16th Jan 2024.

23.65 Public Participation Session

With regard to items on the Agenda and/or matters of concern to them for inclusion in future agendas – Please contact Clerk prior to meeting on info how to participate.

23.66 Highways

1/ Potholes / repair issues

2/ to update on JPTI meeting 08/03/24

23.67 Planning

1/ Clarke & Simpson; land for machinery parking

2/ Application DC/21/5550/FUL - PV farm Loudham update

3/ Neighbourhood Plan update

4/ Harry Bunbury development Tunstall (30+ homes)

23.68 Play Area / Recreation Ground

1 to update on play ground maintenance

2 to update on Boules Court & car park repairs – inaugural event 6th May

23.69 Village Hall Issues

1 to update on Easement proposal; PC resolution for easement proposal to be reflected in title

23.70 Clerks Report

1 to update on WAC activities; Village Voice

2 website development

3 to adopt & review Statutory Documents 2023/24 (Red Folder)

Standing Order & Financial Regulations – updated re LRN87 procurement rules +30k

Code of Conduct; Transparency Code; Asset Register (unchanged from Sept23);

Review of Internal Control – chair ; Risk Assessment; GDPR clarification sought

4 to re-confirm Heelis Lodge as external auditor

5 to report on Suffolk Devolution



23.71 RFO Report

1/ Grant / CIL money issues re Boules & Car park

2/ RFO has produced the following statement

Payments received	£ 1731.81 VAT refund 22/23 banked 9/1/24
	(£ 800 ECB Boules 2 banked 1/3/24?
	£ 1500 SCC Locality banked ca 6/3/24?)
	0.00 Interest
Balance on 31/01/24	£ 9048.63 in Community Account (Current)
	£ 3723.69 in Business Savings Account
	<u>£ 12772.32</u>

Expenditure to be approved

E24/30	defib battery	£ 252.00 (retro)
E24/31	VH hire	£ 35.00
E24/32	CAS web train	£ 48.00
E24/33	Clerk	£ 729.00
E24/34	Rm Phoenix	£ 110.00
E24/35	N Potter (P.M>)	£ 91.01
	Total	£ 1265.01

Expenditure year to date (= approved) £ 8804.56

Balance after approved & uncashed chqs £ 13634.21

(of which earmarked reserves £ 8232.17)

Further anticipated expenditure to yr end ca £600, end of yr balance ca £13000 before Boules

Re Boules & Car park: £9015 costs; grants due £4450; grants received £4300; VH contribution £850
end of year balance ca £9000

Boules & Car park soon to be invoiced – E24 /37 £4920.52 Boules // E24/36 £4035 car park
PC to allow for clerk to pay once works have been signed off by both PC & VH.

Grant related: (Boules £4300) WAC 3 £13;

Maintenance £2134; VH £500; Highways £800; Election £400 ; Chantry Close £85

Earmarked Funds total ca £4000 after boules

3/ Donation 2023/24; CAB Leiston / Heritage Grp / WAC

Or create earmarked fund for local orgs £200 / each?

23.72 Correspondence Received

(email correspondence of general interest are distributed to members and might have been discussed within PC meeting agenda points)

- To update on briefings from SALC (all communications forwarded to members)

The next PC meeting will be 21/05/2024, encompassing the AMC and the AMP

KF 13/03/2024

clerk@campsea-ashe-pc.org