

## **CAMPSEA ASHE PARISH COUNCIL**

### **MINUTES OF ANNUAL MEETING HELD ON TUESDAY 18<sup>TH</sup> MAY 2021 AT 19.30PM**

The meeting was held in the Village Hall

#### **ANNUAL MEETING OF THE COUNCIL**

Present: Richard Fernley (RF), Ed Berger (EB) Georgina Proctor (GP), Shaun Wilson (SW) Clerk Klaus Fortmann (KF); Cllr Alexander Nicoll (AN), and several members of the public

Apologies received: Pat Hayward (PH), Derek Balaam (DB), Nathan Wills (NW), Cllr Carol Poulter (CP)

Meeting opened at 19.35pm

1. **Election of Chairman** – Ed Berger was proposed by RF and seconded by GP and unanimously elected. Declaration of Acceptance of Office signed.

2. **Election of Vice Chairman** – Richard Fernley was proposed by GP and seconded by EB and unanimously elected to the position in a temporary basis until a full council is in place. Declaration of Acceptance of Office signed.

3. **Election/appointment of other officers** – Parish Clerk KF was appointed as RFO. RF, SW & EB will act as cheque signatories.

RF was appointed as liaison with Village Hall Committee.

DB and NW were appointed to continue checks/maintenance on Play Area etc. Others to be appointed to responsibilities as necessary and when new councillors are in place. PH and GP will be resigning from office as per 19/05/2021. There are therefore two vacancies for parish councillor to be advertised/co-opted. Clerk will post notices to this effect. Register of Interests update has been checked during year.

4. **The Annual Governance Statements** were read out and each item was agreed and the statement was duly signed by KF and EB. These documents will be posted on the website as advised by SALC/SBA team. The Internal Audit report was considered and agreed.

5. **The draft Accounts and Accounting Statements for year to 31/3/21**, having previously been circulated, were agreed and the Accounting Statements were signed by EB and KF as chairman & RFO.

6. **The Certificate of Exemption – AGAR 2019/20 Part 2** were agreed and signed by EB and KF as chairman & RFO.

Copies of the above documents 4,5 & 6 plus others will be posted on the PC website as advised by SALC/SBA team. The Internal Audit report was considered and agreed.

7. **Standing Orders/Financial Regulations/Code of Conduct** as updated over the course of the previous year were agreed by all and unanimously approved.

Meeting closed at 19.45

EB

**The next Annual Meeting of the Council & AM of the Parish will be held  
on May 17<sup>th</sup>, 2022**

## **MINUTES OF ANNUAL MEETING OF THE PARISH – HELD ON 18<sup>TH</sup> MAY 2021**

Meeting opened at 19.55

- 1, **The Chairman welcomed all.** Attendance as above.
- 2, **Apologies were received** as above and reports had been provided by Carol Poulter on behalf of East Suffolk DC & Heritage Group.
- 3, **The minutes of the AMC Meeting 18<sup>th</sup> May 2020 were adopted.** There were no minutes for the AMP, as the event was cancelled due to COVID-19. Documents relevant to this were posted on the village website over the year.
- 4, **Chair's report** – Was read out and is attached.
- 5, **The Clerk as acting RFO presented the previously agreed draft accounts for 2020/21** – explanation was given re variances to the previous year and bank reconciliation. The financial position of the Council has remained at same level as previous year.
- 6, **County Councillor Alexander Nicholl gave a report** – to be added once approved by Alexander

**District Councillor Carol Poulter** provided the East Suffolk DC report via email, which was read out at the meeting and with councillors having received copies. It can be made available to the public on request.

7, **Village organisations** – Station House reported on their eventful year. Heritage Group's report was read out and can also be viewed on the website.

There were several members of the public in attendance to discuss some of last years issues, especially traffic matters affecting the village and the perceived thread of the cumulative traffic impacts of various larger projects (Housing, Sizewell, Renewables) facing us in the coming years.

The meeting was closed at 20.45

**Date of next AMC/AMP Monday 17 May 2022 at 7.30pm in the Village Hall**

EB/RF