

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative

Name of smaller authority:

Campsea Ashe Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role):

Klaus Fortmann, Clerk & RFO

Date:

04/05/2020

		£	£
Balance per bank statements as at 31/3/20:			
	Community account	7,863.5	
	Premium account	3,683.1	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			11,546.5
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)			
N Wiils / wreath remembrance day	100680	(17.00)	
Wickham Markt PC / tree planting	100681	(25.00)	
Disability Advice Serv	100685	(50.00)	
SARS (Suffolk Accident Rescue Serv)	100686	(100.00)	
CAB Leiston	100687	(150.00)	
CA Heritage Group	100688	(380.00)	
Station House	100689	(320.00)	
			(1,042.00)
Add: any un-banked cash as at 31/3/20			
HMRC refund PAYE		275.0	
			275.0
Net balances as at 31/3/20 (Box 8)			<u>10,779.5</u>